

## **GFASA Audit Procedure - Affiliates**

### **Introduction**

1. GFASA is a constitutional livestock farmer/producer organisation.
2. GFASA influential network also provides for non-executive association and in this regard: Affiliate membership – value chain entities such as abattoirs, de-boners, butchers, etc.
3. Associate membership – Individuals, consumers and entities identifying with and supporting GFASA ideology.
4. GFASA is committed to a Participatory Guarantee System (PGS) along with any other regulatory or certification requirements, whether compulsory or voluntary. PGS or Internal Audits are conducted by fellow GFASA members in order to establish and promote compliance to GFASA protocol.

### **Audit procedure:**

1. A registered audited member of Grassfed SA identify and nominate persons or entities from the value chain for slaughtering, processing, wholesale, retail or restaurants as Affiliates.
2. Application for the registration (licencing) of these nominated Affiliates, aspiring to be dealing in produce, labelled with, and utilizing GFASA Trademarks/Quality Indicators, must be submitted by a registered audited member to GFASA Administration for registration (licencing).
3. All Affiliate members must ultimately be registered (licenced) by Grassfed SA and be audited by SAMIC.
4. The initial audit is arranged by GFASA Administration and follow-on audits by SAMIC.
5. All audit results must be filed with GFASA Administration for recording.
6. Audits are within the mandate of SAMIC and Grassfed SA does not have any involvement in influence on these audits.

### **General:**

1. Affiliates are audited twice annually by SAMIC.
2. All audit costs are to be paid by the Affiliate member, also in respect of follow-on audits if the initial audit was not passed.
3. Audit fees for abattoirs are paid by GFASA
4. Deboning facilities rendering a service to GFASA members could apply to the GFASA Council to be subsidised.
5. Upon passing the SAMIC Audit, commitment to and signing of the GFASA Trade/Trademark Agreement is required from the Affiliate member for notice to be issued by GFASA Administration that trading may commence under GFASA Trademarks /Quality Indicators. Full traceability is compulsory. A copy of the Trademark Agreement will be sent to the affiliate and he/she must acknowledge receipt thereof in writing.



# GRASSFED

ASSOCIATION OF SOUTH AFRICA

**Fees:**

Deboning facilities	(2 x annually)	R2 791.27
Abattoirs	(2 x annually)	paid by GFASA (refer to General point 3)
Butcheries	(2 x annually)	683.47
Restaurants	(2 x annually)	683.47
Travel		6.70/km
Affiliate membership	(annually)	800.00

**Please note:**

1. Once all criteria have been met stickers can be obtained from GFASA Administration for quality indication on product. If an affiliate wants to incorporate the GFASA sticker into their own label it must be approved by GFASA Board. Refer to Trademark Agreement.
2. Affiliate members do not have voting rights but could be co-opted to GFASA Council.

**Administration: GFASA**

Ellen Alberts (Secretariat and Finance) email [info@grassfedsa.org](mailto:info@grassfedsa.org) cell 061 264 9787  
Marietha Prinsloo (Audit Co-ordinator) email [mariet@langsidemeats.co.za](mailto:mariet@langsidemeats.co.za) cell 083 457 8343

**Banking details GFASA:**

Grass Fed Association of South Africa  
Standard Bank Rosebank, Branch Code 014305  
Account no: 202286134

***ALL bylaws are subject to constant consideration by the GFASA Council and can be revised at any given time.***